4 April 1968

MEMORANDUM FOR: Deputy Director for Science and Technology

SUBJECT   : Renewal Contracts for Perennial Research
                   Programs

Carl:

25X1A

     1. In approving Proje███████ast week, Col. White
expressed some concern to me over the method in which we handle
the renewal of research contracts of this type. Although he is apprec-
iative of the value of these external research arrangements and the
close relationships we have developed with the contractors, he would
like to have more flexibility in time on approval actions. We have, as
you know, fallen into the habit of formally renewing such contracts

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after the expiration date. In the case of████████ for example, the
contractor submitted his proposal on 8 March 1968; you signed off on
22 March and the Executive Director approved it on 29 March. The
contract renewal date was 15 March.

     2. To get at this problem, we should insist that the contractor
submit his proposal sufficiently in advance of the renewal date to allow
you and Col. White to review the proposal without the haste or pressure
of short deadline. This will also provide an opportunity to view the
proposal in the light of any new demands for resources which may have
arisen during the course of the year. In addition, it will remove any
sense of moral obligation to continue with the program at the proposed
level which may restrict approval flexibility.

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John M. Clarke
Director of Planning,
Programming, and Budgeting

cc: Executive Director-Comptroller

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APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	

Remarks:

Fred, Pls have this matter discussed with FMSAC + OSI staffs and lets bring it up at next staff mtg. ████ 25X1A

Earl

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